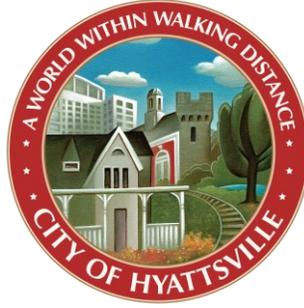


Kevin Ward
Mayor



Tracey E. Douglas
City Administrator

September 7, 2021

Michael Brown
5501 45th Avenue #117
Hyattsville, MD 20781

Dear Mr. Brown,

One of the obligations as a candidate for office is the submission of campaign finance reports. To date, the Ethics Commission has not received a second campaign finance report for the 2021 Ward 1 Special Election campaign. This report was due at 1 PM on Tuesday, September 7, 2021.

Even if a campaign has no expenditures or contributions, a report must still be filed. Please note that per section 8-31, failure to file a report within 48 hours of this notice shall render the report overdue and render the candidate subject to penalties as described in section 8-39 of the Elections Code. A copy of this notice will be posted on the City's website.

Further, the City of Hyattsville Ethics Commission sent you correspondence regarding your Initial Campaign Finance Report for the Ward 1 Special Election on August 25.

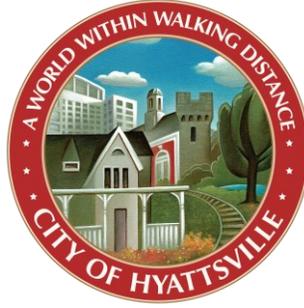
In this correspondence, the Commission identified the following discrepancies or questions on your filing report.

- The August issue of the Hyattsville Life and Times contains an advertisement for your campaign with the disclaimer citing it was printed under your authority. All expenditures for your campaign must be reported in the workbook and summarized on the cover sheet including paid advertisements of any type.
- Receipts for all expenditures must be included as a supplemental attachment to your report.

Amendments to your report were due by 1:00 PM on August 26 and have not been received.

The August 26th letter served as an official notice that your campaign was not in compliance with the City Code and you were given the deadline of 1:00 PM on Monday, August 30, 2021 to bring your campaign finance reports into compliance.

Kevin Ward
Mayor



Tracey E. Douglas
City Administrator

The Ethics Commission requests that you provide a corrected first Campaign Finance Report and your second Campaign Finance Report before **1:00 PM on Thursday, September 9, 2021**. The issues with your first Campaign Finance Report must be resolved before the second report is assessed.

Should both reports not be received by the time and date stated above, the Ethics Commission will make a recommendation to the Board of Supervisors of Elections that a fine be imposed.

Sincerely,

A handwritten signature in black ink, appearing to read "TCR", with a long horizontal stroke extending to the right.

T. Carter Ross
Chair, Ethics Commission

cc: City of Hyattsville Ethics Commission
City of Hyattsville Board of Supervisors of Elections