



Hyattsville International Festival

**Heurich Park – 2800 Nicholson Street, Hyattsville, MD
20781 Saturday, June 8, 2019, 4:00 – 8:00 p.m.**

VENDOR APPLICATION

Please check item that more closely describes what you will sell/distribute:

- Arts & Crafts Food Information Other:

Name (person, organization, event): _____

Mailing Address: _____

Contact Person: _____

Telephone: _____ Email: _____

Signature of Applicant: _____

Have you participated in other festivals? YES NO

If yes, please list _____

Description of the food/items to be sold _____

The City of Hyattsville will not permit the sale of products or merchandise deemed to be dangerous, including: weapons of any kind, toy weapons, toy cigarettes and “silly string.”

Permits

PRINCE GEORGE’S COUNTY PERMIT: All *food* vendors must have a food handler permit and/or Single Day Event Special Food Service Facility Permit from the Prince George’s County Health Department. For information on obtaining a Single Day Permit, please contact the Prince George’s County Health Department at 301-883-7690 or visit www.princegeorgescountymd.gov. Food vendors who have not completed the permit process will not be permitted to participate.

Fees

The fee of \$50.00 (includes a \$25 refundable deposit for vendors that remain open from 4 pm – 8 pm) covers a 10 ft. x10 ft. booth space in Heurich Park. Please make check payable to City of Hyattsville with “International Festival” on the memo line. ***For your convenience, if your check is dishonored or returned for NSF or uncollected funds, we will electronically debit your account for the amount of the check. A state allowable processing fee will be charged to you separately.***

Deadline

Please return completed application and vendor fee to the address below by Friday, May 24, 2019.



Hyattsville International Festival
Heurich Park – 2800 Nicholson Street, Hyattsville, MD
20781 Saturday, June 8, 2019, 4:00 – 8:00 p.m.

Send Application to:

City of Hyattsville Office of Community Services
 4310 Gallatin Street
 Hyattsville, MD 20781

Requirements

All vendors must supply their own canopy (no larger than 10x10), tables and chairs, and source of electricity, if needed. Vendors must have their booths set up and be ready for inspection by 3:00 PM the day of the festival. Food vendors must have proper permits and must comply with all applicable laws and regulations for the State of Maryland, Prince George’s County, and the City of Hyattsville.

Cancellations and Deposits

The City of Hyattsville has the right to approve or disapprove any application. If, for any reason, your application is denied, you will be contacted immediately and your fee and deposit will be refunded. The City has the right to cancel the festival at any time and shall not be held liable for damages, claims, expenses, or losses because of the cancellation. ***Vendor cancellations must be received in writing prior to May 24, 2019, for a full refund.***

Liability

The applicant agrees to hold harmless and indemnify the City of Hyattsville, and staff, for any and all liabilities, losses, claims, damages, and expenses to the property and personal injury arising from or out of the installation, set-up, operation, dismantling, and/or removal of materials if caused in whole or in part by the act or omission of the vendor, its agents, contractors, or employees.

Protection of Public Space

No damage shall be done, nor shall anything be pasted on, tacked, nailed, or screwed to the street, curb, sidewalks, permanent signage, trees, or other outdoor streetscape structures located in the Festival area. Vendors violating this regulation are expressly bound, at their expense, to repair any such damage that they, their agents, or employees may cause.

Lost or Stolen Property

The vendor agrees to assume all responsibility for vendor items and materials brought to the Festival. The City of Hyattsville shall not be responsible for theft or loss of property. At no time should items be left unattended.

Parking:

Please follow instructions of City Staff for parking at Heurich Park.

Please sign below to indicate that you have read and agree with the rules and requirements contained in this application.

Signature	Date
City of Hyattsville Department of Community Services 4310 Gallatin Street, Hyattsville, MD 20781 (301) 985-5021	
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