



Council Agenda Form

MOTION # 106-05-09		DRAFT # 1
DATE SUBMITTED: May 20, 2009	DATE TO GO BEFORE COUNCIL: May 26, 2009	
SUBMITTED BY: Mayor at the Request of the City Administrator		
DEPARTMENT: Community Development		

TITLE OF MOTION: Trumbule Trail Materials Purchase

RECOMMENDATION:

I move the Mayor and Council accept the proposal submitted by Home Depot, Store 2564 – Hyattsville for the purchase of hardware and materials necessary for the reconstruction and completion of the Trumbule Trail, at a cost not to exceed \$18,000.00.

BACKGROUND:

The City of Hyattsville received a FY06 Maryland State Highway – Recreational Trails Grant in the amount of \$20,000 for the rehabilitation and completion of the Trumbule Trail, a nature trail located in Magruder Park, Hyattsville. The scope of the project includes making the trail compliant to ADA, by widening the trail, installing handrails, turnarounds and improving overall accessibility. The purchase of the materials is necessary to make these improvements. The City of Hyattsville issued an RFP on eMaryland and the City of Hyattsville website. The RFP was distributed directly via email to over 100 vendors and the materials list was provided directly from City staff to potential vendors. The City received eleven inquiries to the RFP, however the only formal response the City received was from Home Depot, Hyattsville. In the cost proposal, Home Depot is providing the City with free delivery and volume price discount for the individual units of material. Additionally, City Staff anticipates that the total purchase from Home Depot is likely to be less than the authorized \$18,000.00.

The materials purchased do not include hand railings and 12” diameter pressure treated lumber, which will be purchased separately since they are more specialty items than general stock items. Improvements to the trail are scheduled to commence June 11th – 19th. The City of Hyattsville’s Office of Volunteer Services has secured the services of several volunteer groups including the Anacostia Watershed Society and two local Masonic groups.

ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:

Staff will be coordinating the construction of the project including delivery of the materials and coordination of volunteers.

CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT (must be approved by City Administrator):

Recommend Approval

Elaine Murphy
 Elaine Murphy, City Administrator

FUNCTION AND OBJECTIVES: (Note: Delete the ones that DO NOT pertain to your Agenda Item)

- (2) Maintain the City’s Infrastructure and Facilities at a High Level;
- (7) Promote Community Building throughout the City;

SUPPORTING DOCUMENTATION:

- Trumbule Trail Construction Plans (Available on the City's website: www.hyattsville.org)

CURRENT YEAR BUDGET IMPACT:

Approval of this item has zero current year budget impact as funding for this project is allocated in the FY09 budget.