

City of Hyattsville – Traffic Study Presentation

July 12, 2010

7:00 p.m.

In lieu of the scheduled Council Work Session, the Council will hear a presentation by Sabra, Wang and Associates. Last year, the City contracted with Sabra, Wang and Associates to conduct a City-wide Traffic Study. Their final report will be presented in two public meetings on July 12 and July 19. Their results will guide the City in making future decisions about managing and improving the transportation network including roadways, sidewalks, bicycle facilities, transit services and traffic control devices such as stop signs, traffic signals, signs, and traffic calming devices. Comments or questions regarding the study may be directed to Vincent Jones, Assistant City Administrator at 301/985-5000 or vjones@hyattsville.org.

City of Hyattsville Special Council Meeting

July 12, 2010

8:00 p.m.

1. Call to Order and Council Roll Call

2. Pledge of Allegiance to the Flag

3. Presentations –

Mr. Maury Stern and Mr. Scott DeCain with University Town Center

Franklin's Restaurant Parking Request – Mr. Mike Franklin

Hyattsville Volunteer Fire Department – Fire Department Billing – President Matt Davy

Departmental Quarterly Reports– Administration/Public Works/Code Enforcement

4. Approval of the Agenda

5. Approval of Minutes

Council Meeting of May 3, 2010

Special Council Meeting of May 10, 2010

6. Public Comment

7. Consent Items

Motion# 119-07-10 Proclamation – National Night Out Against Crime (Tuesday, August 3, 2010)

I move that the Mayor and Council approve a proclamation proclaiming Tuesday, August 3, 2010, as National Night Out Against Crime in the City of Hyattsville. – **Gardiner at the Request of the City Administrator**

Motion# 120-07-10 Acceptance of Petition from the Residents of the 3100 Block of Gumwood Drive regarding permit parking signs

I move that the Mayor and Council accept a petition from the resident of the 3100 Block of Gumwood Drive requesting that resident-only permit parking signs be installed as a result of excess vehicles parked on the block. The petition will be submitted to the Chief of Police and the Director of Public Works for their review and recommendation to Council. – **Gardiner at the Request of the City Administrator**

Motion# 121-07-10 Hyattsville Resolution 2010-04 a Resolution of Support for Maryland Smart Sites Nomination – Prince George’s TDOZ Area

I move that the Mayor and City Council support and adopt Hyattsville Resolution 2010-04 for the nomination of the area encompassing Prince George’s Transit District Overlay Zone (TDOZ) Area as a State of Maryland Smart Site designee and authorize City Staff to submit the required nomination form to the Maryland State Department of Housing and Community Development for consideration. – **Gardiner at the Request of the City Administrator**

Motion# 122-07-10 Acceptance and Appropriation of \$200,000 in State of Maryland Grant Funds for 3505 Hamilton Street Capital Improvements

I move that the Mayor and City Council accept and appropriate \$200,000.00 in grant funds awarded to the City of Hyattsville by the Maryland Department of General Services for Capital Improvements at 3505 Hamilton Street and authorize the City Administrator to execute a grant agreement with the Maryland Board of Public Works, upon legal review and approval by the City Attorney. – **Gardiner at the Request of the City Administrator**

Motion# 123-07-10 Approval of GIS Technician (Tech) Position Description in the Office of Community Development and authorization to advertise and fill the position

I move that the Mayor and City Council authorize the establishment of a Fair Labor Standards Act (FLSA) non-exempt position of Geographic Information System (GIS) Technician (Tech) at the level of 1.0 Full-Time Equivalent, as approved in the Fiscal Year 2010-2011 Operating Budget, accept the Position Description, specify that the classification for the position is at Grade 110, and authorize the City Administrator to initiate a search and to fill the new position.– **Gardiner at the Request of the City Administrator**

Motion# 124-07-10 2010 United States Tennis Association (USTA)/Maryland Community Grant Award – FY11

I move that the Mayor and City Council accept, appropriate and authorize the expenditure of \$780.00 awarded to the City by the USTA/Maryland District Community Grant program in accordance with the terms of the grant subject to review and approval by the City Attorney. – **Gardiner at the Request of the City Administrator**

Motion# 127-07-10 Committee Re-Appointment of Mr. Tom Lopresti to the Code Enforcement Committee

I move that the Mayor and Council confirm the Mayor’s re-appointment of Mr. Tom Lopresti (resident of Ward 2) to the Code Enforcement Committee for a term of two years effective July 12, 2010, until July 12, 2012. – **Gardiner**

Motion# 129-07-10 Approval of new Chief Information Officer Position and Updated IT Manager Position Description for the Information Technology Office

I move that the Mayor and City Council authorize the establishment of a Fair Labor Standards Act (FLSA) exempt position of Chief Information Officer in the Information Technology Office at the level of 1.0 Full-Time Equivalent, as approved in the Fiscal Year 2010-2011 Operating Budget, accept the Position Description for the Chief Information Officer position, specify that the classification for the position is at Grade 120, approve revisions to the current position description for the IT Manager and authorize the City Administrator to initiate a search to fill the new position. – **Gardiner at the Request of the City Administrator**

8. Action Items

Motion# 125-07-10 Adoption of Hyattsville Resolution 2010-05 - Application for Community Legacy Grant Funds

I move that the Mayor and City Council adopt and support Hyattsville Resolution 2010-05 for the application and receipt of \$150,000 in Community Legacy funds through the State of

Maryland Department of Housing and Community Development for the purpose of funding way finding signage and City-wide pedestrian and bike facilities including bus shelters, benches, trash cans, bike signage, bike racks and authorize the City Administrator to execute the agreement, upon the review for legal sufficiency by the City Attorney. – **Gardiner at the Request of the City Administrator**

Motion# 130-07-10 License Agreement with between the City of Hyattsville and Franklin’s General Store, Inc. for Parking at City Lot 1

I move that the Mayor and Council authorize the City Administrator, upon legal review and approval by the City Attorney to enter into an agreement between the City of Hyattsville and Franklin’s General Store to provide 10 additional dedicated parking stalls, increasing the total number of parking stalls available for this specific business from sixty-five (65) to seventy-five (75) in City Lot 1, contingent upon written notice from either Prince George’s County or M-NCPPC that the spaces will be required for the approval to increase the seating capacity of the business. – **Gardiner at the Request of the City Administrator**

Motion# 126-07-10 Amendment to the 4318 Gallatin Street Construction Management Contract with the Hyattsville CDC

I move that the Mayor and City Council authorize the City Administrator, upon legal review and approval by the City Attorney, to amend the existing agreement between the City of Hyattsville and the Hyattsville CDC to include support for on-going project planning, construction and coordination of public utility construction management services necessary for revitalization of the “Arcade” located at 4318 Gallatin Street, Hyattsville, for a fee in an amount not to exceed \$35,000, as stated in adopted Council Motion #111-06-10. – **Gardiner at the Request of the City Administrator**

Motion# 128-07-10 Waive the Formal Bidding Process and Award a Contract to Lawrence Auto Body for Repair of Public Works Vehicles – Supplemental Appropriation

I move that the Mayor and Council waive the formal bidding process and award a contract with Lawrence Auto Body, 4805 Lawrence Street, Hyattsville, MD 20781, to repair damage to six Public Works vehicles damaged during ice and snow control for a cost of \$31,138.76 from the general fund. – **Gardiner at the Request of the City Administrator**

9. Discussion Item

Real Estate Stimulus Grant

10. Council Dialogue

11. Community Notices and Meetings

- July 9 Outback Steakhouse Summer Jam featuring Superflydisco, 6:30 to 8:30 p.m., City Municipal Building.
- July 12 Traffic Study Meeting, 7:00 p.m.
- July 12 City Council Meeting, 8:00 p.m.
- July 14 Hyattsville Environmental Committee Meeting, 7:30 p.m.
- July 15 Blood Drive, 2:00 to 7:30 p.m.
- July 15 Family Fun Night, University Hills Duck Pond Park, 6:30 to 8:00 p.m.
- July 15 Marketing Task Force Meeting, 7:30 p.m.
- July 19 Summer Camp Session III begins
- July 19 Traffic Study Meeting, 7:00 p.m.
- July 19 City Council Meeting, 8:00 p.m.
- July 20 Community Legacy Plan Interim Report presentation, Former BB&T Building, 3505 Hamilton Street, 7:30 p.m.
- July 21 Shakespeare in the Park featuring *Romeo & Juliet* at Magruder Park, 7:30 p.m.
- July 29 Family Fun Night, Heurich Park, 6:30 to 8:00 p.m.

July 31 Community Baseball Trip, Washington Nationals vs. Philadelphia Phillies at Nationals Stadium; Bus departs Magruder Park at 5:00 p.m; Game starts at 7:05 p.m.

12. Motion to Adjourn

The above Agenda is subject to change without notice. Copies are available at the City Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland 20781 or on the City's website at www.hyattsville.org.

Items to be discussed at a Future Council Meeting:

Presentations:

Charter Amendments:

- Non U.S. Citizens Voting Rights – Lizanne
- Referendum to Reduce Wards
- Procurement Policy Change

Proposed Ordinance Changes:

- Chapter 80 Public Nuisances
- Chapter 99 Revisions – Temporary Sales
- Chapter 84 – Parks and Recreation Facilities (changes to fees)
- Chapter 114: Commercial Thru-truck Restrictions
- Revisions to City Code Chapter 114 (Commercial Vehicles)
- Revisions to City Code Chapter 68 (Fences and Walls)

Projects:

- Tree Management Plan – Chandler
- Parking Meters– Jones
- Administrative Policy Manual (July 2010)
- Sister-City Project with Suchitto, El Salvador
- PEPCO Lights Status – DPW
- Purchase new HVAC System for Hyattsville Municipal Building/Arcade Building (4310 Gallatin Street) and (4318 Gallatin Street) – Ryan (DPW)
- Speed Camera Legislation – Chief Holland
- Tax Credit Program Revision – Murphy
- BB&T Task Force Appointments and Directives
- BB&T Management and Maintenance Contract
- Melrose Access Trail Construction – Chandler (October 2010)
- Record Drawings (As-Builts) for 4310 Gallatin Street-Jones
- City E-Mail Policy – Colaresi
- Motion# 72-04-10 Council Reporting on Meetings or Negotiations Relevant to City Business – Hiles/McKnight/Perry (August 2, 2010)
- Motion# 84-05-10 DPW Garage Floor and Truck Wash Repairs – Ryan
- Engineering Contract – Ryan (July 19, 2010)
- Police Vehicle Purchase – Chief Holland (July 19, 2010)
- Facility Management Contract – Chandler (September 2010)
- White Goods Study – Ryan (Oct/Nov/Dec)
- Electronic Marquee Sign – Hiles (November 1, 2010)
- 125th Anniversary (November 30, 2010)
- Seasonal/Holiday Events (November 30, 2010)
- New Cellular Phone Provider – Sandel
- I-Net Contract – Jones
- Motion# 89-05-10 Wells Run Memorandum of Understanding by and between the City of Hyattsville, the Town of University Park and the Town of Riverdale Park (July 19, 2010)
- Performance Measures
- Gateway Arts District Tax Credit Legislation – Chandler (September 2010)
- Additional Skills Pay – Bonus Categories – Jones (July 19, 2010)

RFPs

- Audit RFP (deadline July 2010) - Chandler
- Tree Maintenance RFP
- Facility Management RFP (August 2010)
- Resident Satisfactory Survey – Sandel (September 7, 2010)

Policies:

- City Building – Internet Access Policy – Jones/IT Committee