

City of Hyattsville Special Council Meeting

March 8, 2010

8:00 p.m.

Please Note: A work session is scheduled for Monday, March 8, 2010, from 7:00 p.m. until 8:00 p.m., to discuss FY11 Budget Process. 7:00 p.m. – 7:15 p.m. brief discussion of Community Legacy 2010 – Mayor and Council Assessment and SWOT.

This Council Work Session will be held at the Hyattsville Municipal Building, 4310 Gallatin Street, in the second floor Pranglely Room. The Council Work Session is open to the public but will not be broadcast on Community Television, Hyattsville Cable Channel 71 or Verizon Cable Channel 12.

AGENDA

1. Call to Order and Council Roll Call

2. Pledge of Allegiance to the Flag

3. Approval of the Agenda

4. Prince George's County Gateway Arts District Update

Mr. Brad Frome, Representative for County Council Member Will Campos, District 2

5. Administrative Update

Re-Pavement Program 2010 – Department of Public Works

6. Public Comment

7. Consent Items

Motion# 45-03-10 Community Legacy Grant Award Acceptance and Appropriation – FY10 Supplemental Budget Adjustment

I move that the Mayor and City Council accept and appropriate \$325,000 in Community Legacy grant funds awarded to the City of Hyattsville by the State of Maryland Department of Housing and Community Development (DHCD) for public infrastructure improvements specific to the EYA East Development and authorize the City Administrator to execute an agreement with Maryland DHCD, upon review and approval by the City Attorney for legal sufficiency. – **Gardiner at the Request of the City Administrator**

Motion# 44-03-10 Support of State House Bill 169 (Street Lighting Standards) and Senate Bill 835 (State Aid Calculation to Counties)

I move that the Council authorize the Mayor to send correspondence to State elected officials conveying the City's support of the following bills:

House Bill 169, which would establish standards for street luminaire replacement; and,

Senate Bill 835, which would change the date (from August 15 to November 1) used to determine the amount of taxable income collected from tax returns filed with the State, and base County funding formulas on the later date – **Gardiner**

8. Action Items

Motion# 47-03-10 V-9-10 (5701 31st Avenue) Variance Request

I move that the Mayor and City Council send a letter of support to the Prince George's County Board of Zoning Appeals in reference to variance V-9-10, a request to validate existing conditions of the front yard depth at the property located at 5701 31st Ave,

Hyattsville, MD 20782, but to deny the request for a waiver of the rear yard location requirement for accessory structures and the set back requirement for accessory structures. – **Gardiner at the Request of the City Administrator**

Motion# 41-03-10 Design and Engineering Services: Crittenden Street and 40th Place Repavement and Sidewalk Project

I move that the Mayor and Council authorize the City Administrator, in consultation with the Director of Public Works, to seek proposals for design and engineering services related to traffic calming and the installation of sidewalk and resurfacing of Crittenden St/40th Pl from Route 1 to Gallatin Street, subject to holding a community meeting on the proposed design solutions prior to issuing the engineering services contract. – **Gardiner at the Request of the City Administrator**

Motion# 46-03-10 Consideration for the Use of Magruder Park to Host a Carnival as part of the City's 124th Anniversary Parade and Festival

I move that the Mayor and Council authorize the use of Magruder Park, to host a carnival from April 23, 24, through 25, 2010, as part of the City's 124th Anniversary Parade and Festival and upon review for legal sufficiency by the City Attorney authorize the City Administrator to execute a contract with Taylor & Sons, Inc. – **Gardiner at the Request of the City Administrator**

Motion# 49-03-10 Temporary Approval of Hyatt Park Community Garden

I move that the Mayor and City Council authorize the City Administrator, in consultation with the Director of Recreation and the Arts, to negotiate an agreement with the Hyatt Park Community Garden Association for the temporary location of a community garden in Hyatt Park. The Association will be required to appropriately screen the garden to minimize its visual impact on Hamilton Street adjacent to the garden. The approval of this temporary location shall be contingent upon the City completing an MOU with MNCPPC regarding the use of the park and routine maintenance, annual review and approval of the community garden location by City Council and upon review for legal sufficiency by the City Attorney of the Garden Association's operating plan and the development of a separate MOU with the Community Garden Association. – **Gardiner at the Request of the City Administrator**

Motion# 48-03-10 Financial Advisory Consulting Services

I move that the Mayor and City Council authorize the City Administrator, upon review and approval for legal sufficiency by Counsel, to execute a contract with Municipal Group LLC, located in Upper Marlboro, Maryland, in an amount not-to-exceed \$150 per hour or \$7,500.00 per month, for the period of March to June 2010, provide financial advisory consulting services as it relates to development of the City's FY 2011 budget and provide assistance in the completion of the FY 2009 Audit. – **Gardiner at the Request of the City Administrator**

Motion# 29-02-10 Fiscal Year (FY) 2010 Budget Adjustments Due to State Funding Reductions

I move that the Mayor and Council amend the City of Hyattsville's FY 2010 Budget to reduce State Highway User Revenue, by <\$429,457> and Maryland State Aid for Police Protection, by <\$1,004>, totaling <\$430,561> as a result of State budget reductions that occurred after the City's FY10 Budget Ordinance was passed;

Increase budgeted revenues by \$198,000 for Public Safety Surcharge funds that were received from Prince George's County after the City's Budget Ordinance was passed;

Reduce the total of expenditures in the amount of <\$103,293> from various City Departments: <\$17,110> Community Development; <\$12,461> Finance, <\$30,000>

Department of Public Works; <\$28,722> Police Department; <\$5,000> Code Enforcement; and <\$10,000> Legislative. – **Gardiner at the Request of the City Administrator**

9. Council Dialogue

10. Community Notices and Meetings

Note: Community Legacy Planning continues in March 2010. A flyer detailing the eleven meeting dates, times and locations has been distributed and now available at the City Building and on the website.

Mar 8	Council Work Session (7:00 p.m.)
Mar 8	Special City Council Meeting (8:00 p.m.)
Mar 10	Code Enforcement Advisory Committee (7:00 p.m.)
Mar 13	Electronics Recycling, DPW Yard (9:00 a.m. to 12:00 p.m.)
Mar 15	City Council Meeting (8:00 p.m.)
Mar 16	Community Meeting: Commuter Safety at Prince George's Plaza Metro Station, 3011 Belcrest Center Way at Mosaic (6:30 p.m.)
Mar 16	Planning Committee Meeting (7:30 p.m.)
Mar 22	Special Council Meeting (8:00 p.m.)
Mar 27	The Great Magruder Park Egg Hunt, Magruder Park (9:00 a.m. to 12:00 noon)
Mar 29	Spring Break Escape camp begins, Magruder Park

11. Motion to Close the Meeting

Motion# 43-03-10 Motion to Close the Council Meeting of March 8, 2010

I move that the Mayor and Council close the Special Council Meeting of March 8, 2010, to discuss personnel issues relating to current year evaluations. – **Gardiner at the Request of the City Administrator (No Agenda Item Form)**

12. Motion to Return to Open Session

13. Motion to Adjourn

The above Agenda is subject to change without notice. Copies are available at the City Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland 20781 or on the City's website at www.hyattsville.org.

Items to be discussed at a Future Council Meeting:

Presentations:

Charter Amendments:

- Non U.S. Citizens Voting Rights – Lizanne
- Referendum to Reduce Wards
- Procurement Policy Change

Proposed Ordinance Changes:

- Chapter 80 Public Nuisances
- Chapter 99 Revisions – Temporary Sales
- Chapter 84 – Parks and Recreation Facilities (changes to fees)
- Chapter 114: Commercial Thru-truck Restrictions
- Revisions to City Code Chapter 114 (Commercial Vehicles)
- Revisions to City Code Chapter 68 (Fences and Walls)

Projects:

- Tree Management Plan – Chandler
- Parking Meters– Jones (March 2010)
- Park Standards - Mulkey
- Administrative Policy Manual (March 2010)
- Sister-City Project with Suchitto, El Salvador
- PEPCO Lights Status – DPW
- Purchase new HVAC System for Hyattsville Municipal Building/Arcade Building (4310 Gallatin Street) and (4318 Gallatin Street)– Ryan (DPW)
- Speed Camera Legislation (April 2010) – Chief Holland
- Hyattsville Legacy Walking Tour – Murphy/Chandler
- Tax Credit Program Revision – Rainey (March 2010)
- BB&T Task Force Appointments and Directives
- TATC Final Report Review, Approval, and Implementation
- BB&T Building Financing – Murphy
- BB&T Management and Maintenance Contract
- 4318 Gallatin Street Façade Reconstruction (April 12, 2010)
- Melrose Access Trail Construction – Chandler (May 2010)
- Pilot Program Interim Report – Sandel
- I- Net Discussion (March 2010)
- Record Drawings (As-Builts) for 4310 Gallatin Street-Jones
- Energy Efficiency Block Grant – Chandler (May 2010)
- E-Mail Policy – Colaresi (April 12, 2010)
- Social Media Policy – Sandel (April 12, 2010)
- Creation of Summer Seasonal Hire Report – (Jones)

RFPs

- Audit RFP (deadline July 2010)
- Tree Maintenance RFP (deadline April 2010)

Policies:

- City Building – Internet Access Policy – Jones/IT Committee