

-REVISED-
City of Hyattsville Special Council Meeting
June 8, 2009
8:00 p.m.

AGENDA

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of the Agenda**
- 4. Public Comment**
- 5. Action Items**

Motion# 114-06-09 Request use of Magruder Park to host Cyclocross Bicycle Race

I move that the Mayor and Council authorize the use of Magruder Park, to host a Cyclocross bicycle race event on October 11, 2009, and authorize the City Administrator to execute a use agreement upon review for legal sufficiency by the City Attorney. – **Gardiner at the Request of the City Administrator**

Motion# 115-06-09 City Treasurer, Employment Contract

I move that the Mayor and City Council authorize the City Administrator to execute an employment contract with Anthony H. Rainey for the position of City Treasurer with an annual salary of \$96,000 and specific negotiated terms, reviewed for legal sufficiency by the City's legal counsel. The contract runs for a period of 1 year; with a renewal option of one additional year upon the employee attaining an overall annual evaluation rating of effective or better. – **Gardiner**

Motion#118-06-09 Community Legacy FY10 Letter of Intent

I move that the Mayor and Council to authorize the City Administrator to forward a Letter of Intent (LOI) to the Maryland Department of Housing and Community Development (DHCD) stating the City's intent to submit an application for Community Legacy Grant funds. The letter will specify that the City intends to apply for funding to address issues identified in the City's existing Community Legacy Revitalization Plan including Route 1 infrastructure issues related to bike and pedestrian safety. The specific project the City requests funding for will be based on further discussions with Maryland DHCD. – **Gardiner at the Request of the City Administrator**

Motion# 119-06-09 4318 Gallatin Street: Floor Replacement Phase: Steel Framing & Limited Construction

I move the Mayor and Council select and approve the steel framing and limited construction proposal submitted by Optimum Welding Services, at a cost not to exceed \$108,000.00 and authorize the City Administrator to execute the proposal, upon the review for legal sufficiency by the City Attorney. – **Gardiner at the Request of the City Administrator**

Motion# 120-06-09 Pilot Once-A-Week Trash Collection

I move that the City Council direct the City Administrator and staff to implement the following:

- (1)** The City staff including the DPW Director and the Communications Manager will be tasked with developing a DRAFT implementation plan for the Pilot Once-a-Week Trash Collection presentation at the September 8th Council meeting. The DRAFT implementation

plan would be provided no later to the Council the week September 1st as a “read ahead” for the September 8th Council meeting.

- The implementation of the pilot plan will have a Community education component developed by the Communications Manager. To aid in developing the communications component, the Communication Manager will participate in “ride-alongs” of the current trash routes.
- The information about the new program shall be widely disseminated well in advance of the start of the new schedule and will be distributed through multiple methods (such as newspaper, direct mailing, City web postings, notices delivered on trash collection day, etc)
- Data will be collected by City staff to identify heavy usage households and areas for use in developing the pilot plan.
- Interviews and data will be collected from Greenbelt, College Park, and Takoma Park on the results of their implementation of once a week trash collection programs identifying the costs, staffing, equipment as well as the successes, unanticipated problems and “lessons learned” for use developing the City of Hyattsville’s pilot program.
- The duration of the pilot program should be long enough to collect data during the winter and summer seasons and the heaviest tipping periods (anticipated as approximately 12 months).
- To address the issue of households that do need twice a week pickup for the amount of trash they generate, the City would provide an additional toter for free.

(2) Three public meetings will be scheduled (times and locations to be determined) between September 1st and 30th to discuss the proposed implementation of a pilot once-a-week trash collection program citywide. Staff shall present a proposed schedule (including bulk and yard waste collection), estimated annual savings, and other pros and cons of a once-a-week collection. Information from the Management and Efficiency report shall be available at the meetings. Representatives of other communities that have switched to once a week collection may be asked to attend and discuss their community’s transition to once-a-week collection, and similar information may be provided.

(3) Comments from the three public meetings will be considered and incorporated into the final plan as appropriate and the Council shall vote on the proposed implementation of a pilot once-a-week trash collection program at the October 5th meeting.

(4) At the Mid point of the pilot program three public meetings will be scheduled (times and locations to be determined) over one month to discuss the progress of the pilot once-a-week trash collection program, and at the end of the of the pilot program

(5) At the conclusion of the pilot program three public meetings will be scheduled over a one month period (times and locations to be determined) citywide to discuss the results of the pilot program. Comments from the three public meetings will be considered and incorporated into the final plan as appropriate and the Council shall vote on whether to implement the plan permanently (using existing trucks and toters, and not side-arm vehicles or a pay-as-you-throw system), modify the program to a hybrid (to be determined) or discontinue the pilot program and revert back to twice-a-week trash collection.

At that time, if a once-a-week trash program is adopted, the Council shall consider a separate motion to reduce the allowable increase to a homeowner’s real property tax from the current 10 percent. The amount of any reduction would be based on the identified and documented savings. The Council shall also consider adding other services that would be more beneficial to residents. – **Tartaro/Gardiner**

Motion# 117-06-09 Employment Positions and FTE Count for Fiscal Year 2010 Budget

I move the Mayor and City Council amend the Fiscal Year 2010 Budget Ordinance to insert the following language after the 11th paragraph following the budget chart and before the paragraph that identifies the effective date of the ordinance, setting the personnel count and Full-Time Equivalent (FTE) count:

AND BE IT FURTHER ORDAINED, that this budget shall govern the number and type of employment positions to include the number of employees and Full-Time Equivalent (FTE) count for Fiscal Year 2010 and the City of Hyattsville approves and adopts these counts as contained in Exhibit B. – **Gardiner at the Request of the City Administrator**

Motion# 116-06-09 FY 2010 Budget Amendment

I move the Mayor and City Council amend the proposed Fiscal Year 2010 Operating Budget to use unexpended Fiscal Year 2009 appropriations in the Fiscal Year 2010 Operating Budget for the same appropriated purposes (\$57,000); and that additional grant revenues and associated expenditures (\$219,000) from the federal government and Maryland-National Capital Park and Planning Commission (M-NCPPC) are included as part of the proposed Fiscal Year 2010 budget ordinance. – **Gardiner at the Request of the City Administrator**

Motion# 113-06 -09 Adoption of Hyattsville Ordinance 2009-06 (FY10 Budget)

I move that the Mayor and City Council adopt Hyattsville Ordinance 2009-06, an Ordinance to Adopt an Annual Budget for the Fiscal Year July 1, 2009 through June 30, 2010, for the General Purpose, to fix the Tax Rate for the Fiscal year beginning July 1, 2009 and to Authorize Collection of Taxes herein levied, and Appropriating Funds for the Fiscal Year **(Second Reading)**. – **Gardiner at the Request of the City Administrator**

6. Discussion Item

Motion# 121-06-09 Real Estate Sales Stimulus grant

I move that the Mayor and Council establish a temporary grant program for residential real property purchases during fiscal year 2010. The grants will be restricted to property transactions by purchasers who qualify for the Maryland Homestead Tax Credit Program. The grant will be \$500 per purchase, regardless of purchase price. Eligible purchases will be provided \$500 grants until the amount set aside for the program in FY10 is exhausted. The grant program for qualifying FY10 purchases may be extended to a second year if additional funding is approved by City Council as part of the FY11 budget. – **Hiles**

7. Community Notices and Meetings

June 2009

- Jun 08 **Budget Information:** Special Council Meeting, 8:00 p.m.: Adoption of FY10 Budget
- Jun 09 Marketing Task Force Meeting, 7:30 p.m.
- Jun 10 Hyattsville Reporter (No. 170) published as insert in Hyattsville Life & Times
- Jun 11 BB&T Task Force Meeting, 7:30 p.m.
- Jun 15 Elder Abuse Awareness Day at the Mall at Prince Georges, 10:00 a.m. to 4:00 p.m.
- Jun 17 Hyattsville Environmental Committee, 7:30 p.m.
- Jun 18 Family Fun Night, 6:30 to 8:00 p.m.
- Jun 24 Hyattsville Reporter (No. 171) mailed directly to City residents
- Jun 28 through July 1 Maryland Municipal League Conference

Jul 2009

Jul 02 S.A.L.T. meeting, 3:00 p.m.
Jul 03 City Offices closed in observance of Independence Day
Jul 09 Code Enforcement Meeting, 7:00 p.m.
Jul 09 BB&T Task Force Meeting, 7:30 p.m.
Jul 10 Outback Steakhouse Summer Jam, 6:30 to 8:30 p.m.
Jul 13 Public Meeting re: Traffic Study, 7:00 p.m.
Jul 13 Special Council Meeting, 8:00 p.m.
Jul 16 Blood Drive, 11:00 a.m.
Jul 20 Council Meeting, 8:00 p.m.
Jul 28 Shakespeare in the Park, 7:30 p.m.

8. Motion to Adjourn

Items to be discussed at a Future Council Meeting:

Presentations:

YMCA Presentation

Hyattsville Police Department Satellite Offices Update – (July 13, 2009)

4318 Gallatin Street (Steel Framing) RFP Architect Presentation (July 13, 2009)

Charter Amendments:

- Non U.S. Citizens Voting Rights – Lizanne
- Referendum to Reduce Wards
- Procurement Policy Change

Proposed Ordinance Changes:

- Amendment to Article II: Fences and Walls Ordinance
- Chapter 80 Public Nuisances
- Chapter 99 Revisions – Temporary Sales
- Chapter 95 – Recycling
- Chapter 84 – Parks and Recreation Facilities (changes to fees)
- Chapter 87 – Peace and Good Order
- Proposed Ordinance Changes: City Code Chapter 114: Traffic and Parking
- Chapter 114: Commercial Thru-truck Restrictions

Projects:

- Tree Management Plan – Chandler
- West Hyattsville Parking Meters/Parking Meters/University Town Center Parking Meters – Jones (July 2009)
- Park Standards - Mulkey
- Administrative Policy Manual (July 2009)
- Sister-City Project with Suchitto, El Salvador
- PEPCO Lights Status – DPW
- Purchase new HVAC System for Hyattsville Municipal Building (4310 Gallatin Street) – Henry
- Discussion of Impervious Service Legislation
- Hyattsville Legacy Trails Walking Tour – HPA Recommendations
- Communications Plan (September 2009) – Sandel
- Committee Appointments (July 2009) – Gardiner
- City Municipal Building Brick Repointing Proposal – Henry
- Purchase of Mobile Graffiti Removal Equipment - Henry

RFPs

- Audit RFP
- Community Legacy RFP
- Tree Maintenance RFP
- Graffiti Machine RFP
- 4318 Gallatin Street (Excavation, Earthwork & Underpinning) RFP

Policies:

- City Building – Internet Access Policy – Jones/IT Committee
- Alcohol Usage Policy at City Facilities – Sandel/Mulkey (July 13, 2009)