

## II. Voter Information

### Voter Qualification and Registration

Every person who

- Is **at least sixteen (16) years of age**;
- Has the City of Hyattsville as the applicant's primary residence, and has resided within the corporate limits of the City for thirty (30) days;
- Does not claim the right to vote elsewhere in the United State;
- Has not been found by a Court to be unable to communicate a desire to vote;
- Is registered in accordance with the provisions of the Charter of the City of Hyattsville is qualified to vote in a City of Hyattsville election.

The Maryland State *Voter Registration Form* is available in the City Clerk's Office and on the State Board of Elections website: [http://www.elections.state.md.us/voter\\_registration](http://www.elections.state.md.us/voter_registration). The *Voter Registration Form* may be completed online or printed and returned to the Prince George's County Board of Elections (instructions and the mailing address are on the form). Those who are eligible to register with the State, are encouraged to do so. Registering with the State allows the applicants to also vote in County and National Elections.

In 2017 the City Council authorized the establishment of a City-Only Voter Registry maintained by the Hyattsville Board of Supervisors of Elections. The *City Only Voter Registration Form* is available online at [www.hyattsville.org/elections](http://www.hyattsville.org/elections) or for pickup at the City Municipal Building. Completed forms may be returned via mail, emailed to [electionboard@hyattsville.org](mailto:electionboard@hyattsville.org), **OR** dropped off in person to the City Clerk's Office.

*Maryland State and City-Only Voter Registration Forms* must be completed by 5:00 p.m. on Tuesday, April 11, 2017. Upon receipt and processing of the voter registration form, the County Board of Elections will mail a *Voter's Information Card* to the voter to confirm that the registration has been recorded. Please note that it may take several weeks to receive verification from the County.

Anyone who has moved from one place to another (even within the City) and has not already done so, must fill out a *Maryland or City Only Voter Registration Form* noting the change of address. Anyone registered with the State, who is not certain of his or her status, should call the Board of Supervisors of Elections, Prince George's County at (301) 731-7300. For questions on the City-Only Registry please contact Elections Coordinator, Nicola Konigkramer at (301) 985-5001 or via email at [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org).

### Vote-by-Mail

**Any qualified and registered voter in the City of Hyattsville may vote by mail.**

To receive application *for the Vote-by-Mail Ballot* follow the procedures for **Obtaining Forms** listed below. This application must be received in the City Clerk's office by 10:00 a.m., Monday, May 1, 2017.

The Hyattsville Board of Supervisors of Elections will begin mailing *Vote-by-Mail Ballots* to qualified voters who have completed a *Vote-by-Mail Ballot Application* on April 10, 2017. The ballot will include instructions on how the ballot is to be marked and returned.

The Board of Supervisors of Elections must receive the *Vote-by-Mail Ballot* **NO LATER** than the closing of the polls on Election Day (Tuesday May 2, 2017, by 8:00 p.m.). **A ballot received after 8:00 p.m. on Election Day will not be counted.**

**Please note that once a voter has applied for and is sent a *Vote-by-Mail Ballot* by the Board, the voter must use the *Vote-by-Mail Ballot* to vote in this election.**

### Obtaining Forms

- A. *State Voter Registration Form*
- B. *City-Only Voter Registration Form*
- C. *Application for Vote-by-Mail*
- D. *Candidate Registration Form*
- E. *Certificate of Candidate Qualifications*
- F. *Financial Disclosure Statement*
- G. *Campaign Finance Forms*

The forms necessary to file for candidacy (C-F) are included in the candidate packet. Other forms and additional copies of forms can be obtained by the following methods:

1. *In Person*  
Voter forms are available at the City Municipal Building (4310 Gallatin Street) on the first floor on the Community Information Center Board located in the lobby area, on the third floor information display board, and in the Office of the City Clerk (between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday). Candidate Packets are available from the Office of the City Clerk between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday).
2. *By Phone*  
Call the Elections Coordinator in the Office of the City Clerk (301) 985-5001 and request that a form be mailed.
3. *By Mail*  
Send a letter to the Board of Supervisors of Elections, City of Hyattsville, 4310 Gallatin Street, Hyattsville, Maryland 20781. Include the name of the applicant, a complete address, a telephone number, the name of requested form, and the date.
4. *By E-mail and Online*  
Send your request to the Board of Supervisors of Elections at: [electionboard@hyattsville.org](mailto:electionboard@hyattsville.org). Include the same information as required above.

**Note:** The *Vote-by-Mail Ballot Application* (both English and Spanish versions) is available on the City website at [www.hyattsville.org/election](http://www.hyattsville.org/election). *Vote-by-Mail Ballot Applications* may be returned in person, mail or via email to the following address: [votbymail@hyattsville.org](mailto:votbymail@hyattsville.org). Please note that applications returned via email must be signed and scanned as a .pdf copy and sent to the City Clerk's Office by the applicant. Candidates, agents of candidates, or political committees may not return or handle completed *Vote-by-Mail Applications*.

