

## **SPECIAL COUNCIL MEETING OF THE CITY COUNCIL HYATTSVILLE, MARYLAND**

October 12, 2009

Mayor Bill Gardiner called the meeting of the Council to order at 8:05 p.m. at the Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Present were Mayor Bill Gardiner, Council Members Ruth Ann Frazier, Paula Perry, Nicole Hinds, Douglas Dudrow, Carlos Lizanne (arrived at 8:11 p.m.), Matthew McKnight and David Hiles. Council President Marc Tartaro and Council Vice President Bill Tierney were absent.

Also present were City Administrator Murphy, Assistant City Administrator Jones, Lt. Mark Roski (Acting Chief of Police), City Treasurer Rainey, Director of Code Enforcement Hampton and City Clerk Barber.

Note for the record: The City Council held a Council Work Session on October 12, 2009, from 7:10 p.m. until 7:55 p.m. to discuss Council/Staff Retreat – Strategic Planning the next steps.

### **APPROVAL OF THE AGENDA:**

**Council Member Perry moved to approve the Special Council Meeting Agenda of October 12, 2009, as presented.** The motion passed unanimously.

### **PRESENTATION:**

#### *Communications Plan*

Communications Manager Sandel provided a brief overview of the City's proposed Communications Plans to the Mayor and Council. Ms. Sandel noted the function of the plan and welcomed feedback from the Mayor and Council. Ms. Sandel highlighted the legal and fiduciary responsibilities, Core Resident Services, support for civic amenities, tool for strategic growth, critical functions (Daily, Weekly, Monthly and Quarterly) for the department.

#### *Prince George's County Local Complete Count Committee (Census 2010)*

Ms. Cheryl Harrington, Prince George's County Census Coordinator, addressed the Mayor and Council and noted the importance of filling out the census. She provided figures for the

City of Hyattsville from the last census (2000). Ms. Harrington advised that the City of Hyattsville should consider forming a Complete Count Committee to ensure accuracy for the City of Hyattsville and Prince George's County. Ms. Harrington provided information that will be on the current census form, and noted the form only has ten questions and that any information collected is not shared with any other agency. Ms. Harrington closed by responding to questions of clarification given by the Mayor and Council.

#### **PUBLIC COMMENT:**

Mr. David Marshall, a Ward 3 resident, addressed the Mayor and Council regarding the communications plan related to translation services and not just for Spanish translation. Mr. Marshall also stated his concerns with the purchase of additional toters for the proposed Pilot Program for trash collection. He would like to see the City to have the Halloween Celebration on October 31<sup>st</sup> for safety reasons.

#### **CONSENT ITEMS:**

**Council Member McKnight moved that the Mayor and Council approve the following items as consent: (1) to confirm the appointment of Council Member David Hiles to be the Council Liaison to the Marketing Task Force (Motion# 175-10-09) (2) to accept, appropriate and authorize expenditure of \$200,000 from a 2009 COPS Technology Program Grant and adjust the FY10 Budget revenue and expenditures by the amount of the grant. The funding will be used to procure thirty-four (34) 700 MHz portable radios, remote speaker/microphones, leather cases, batteries and nine (9) 700MHz mobile radios, microphones, antennas, single and multi-unit chargers and assorted hardware and software (Motion# 174-10-09) (3) to authorize the City Administrator to take the following personnel action: execute a new contract with Douglass Barber, City Clerk, providing a 3% increase in salary, effective October 1, 2009; the new contract will be for an initial term of two years with annual renewal options thereafter; provision if funds allow, attendance to the annual International Clerks Association Conference; all other standard contractual terms to remain (Motion# 176-10-09). The motions passed unanimously.**

#### **DISCUSSION ITEMS:**

##### *Debt Policy – City Treasurer Rainey*

City Treasurer Rainey provided a brief overview of the proposed Hyattsville Debt Policy. Mr. Rainey reviewed the proposed debt policy that is currently being reviewed by legal counsel (bond attorney). City Treasurer Rainey noted that he included in the proposed debt policy a glossary of terms to provide a clear understanding of the policy. Mr. Rainey advised the Council that the City's audited financial statements ending June 30, 2008, is complete and will be presented to them at a future Council Meeting and that an external auditor will come and make a presentation to the Mayor and Council on the audited financial statements.

*Code Chapter 65 (Health and Sanitation Article 1 Household Trash Collection) and Code Chapter 87(Peace and Good Order) – Code Enforcement Advisory Recommendations*

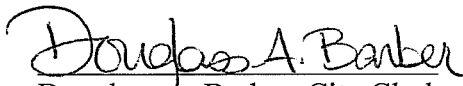
Code Enforcement Director Hampton addressed the Mayor and Council along with Code Committee Council Liaisons Perry and Hinds and commented on revisions of Code Chapter 87-21 (Signs and Advertising) and Code Chapter 65 regarding to the time and placement of trash cans in front of the home. The Mayor and Council discussed the proposed ordinances at length.

Mayor Gardiner advised that Motion# 177-10-09 (Pilot Once Weekly Solid Waste Collection Program) and Motion# 173-10-09 (Police Operations Efficiency and Effectiveness Study) will be placed on the Council Meeting Agenda of October 19, 2009.

**Council Member Perry moved to adjourn the Special Council Meeting of October 12, 2009.** The motion passed unanimously.

The Special Council Meeting of October 12, 2009, ended at 9:48 p.m.

Respectfully submitted,

  
Douglass A. Barber, City Clerk

*Pursuant to the requirement of Annotated Code of Maryland State Government Article Section 10-509(c) (2), this statement is included in these minutes:*

*A closed session of the Council of the City of Hyattsville was held at 10:40 p.m., Monday, October 5, 2009, in the City of Hyattsville Municipal Building, Third Floor Council Chambers.*

Present were Mayor Bill Gardiner, Council Members Ruth Ann Frazier, Paula Perry, Carlos Lizanne, Nicole Hinds, Douglas Dudrow, David Hiles, Matthew McKnight, City Administrator Murphy and Assistant City Administrator Jones, Chief of Police Holland, and City Attorney Colaresi.

*On a motion made as follows by Council Member Perry: **Council Member Perry moved to close the Council Meeting of October 5, 2009, to discuss personnel and legal issues** (Motion#169-10-09). A roll call vote was taken and by unanimous consent of the members present, the session was closed. The authority under which the session was closed was Annotated Code of Maryland State Government Article Section 10-508(a)(1)(i) – The appointment, employment, assignment, promotion, discipline, demotion, compensation, remove, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and(7)-To consult with Counsel to obtain legal advice on a legal matter. The purpose of the meeting was to discuss the City Clerk employee evaluation and employment contract and have City Colaresi review pending litigation with the Council. The meeting adjourned at 11:40 p.m.*