

**COUNCIL MEETING OF THE CITY COUNCIL  
HYATTSVILLE, MARYLAND**

November 7, 2005

Mayor Bill Gardiner called the meeting of the Council to order at 8:02 p.m. at the Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Present were Mayor Bill Gardiner, Council President Scott Wythe, Council Vice President Paula Perry, and Council Members Ruth Ann Frazier, Christopher Currie, Mary Elwood, Carlos Lizanne, Marc Tartaro, Mark Matulef, and Krista Atteberry.

Also present were City Administrator Murphy, Chief of Police Holland, Director of Public Works Henry, Supervisor of Code Enforcement Hampton, and City Clerk Barber.

Mayor Gardiner requested a moment of silence in memory of Ms. Rosa Parks prior to the opening of the meeting.

**Council President Wythe moved that the Mayor and Council certify the results of the Special Election – Ward 5 held on Tuesday, October 25, 2005. This certification is provided under Section, C4-11 of the Hyattsville City Charter.** The motion passed, unanimously.

**PRESENTATION:**

The Oath of Office was issued to the Council-Elect Nicole Hinds Member by Rosalyn E. Pugh, Clerk of the Circuit Court, for the vacant Ward 5 Council seat.

Mayor Gardiner presented a Proclamation of Appreciation to Mr. Bill McGregor the Football Coach for DeMatha High School.

**APPROVAL OF AGENDA:**

**Council Vice President Perry moved that the Mayor and Council approve the agenda as amended.** The motion passed, unanimously.

**APPROVAL OF MINUTES:**

**Council President Wythe moved that the Mayor and Council approve the following minutes: Council Meeting of September 19, 2005; Special Council Meeting of September 26, 2005; Public Hearing of September 19, 2005; Public Meeting of October 3, 2005; and Closed Meeting of September 26, 2005.** The motion passed, unanimously.

**PUBLIC COMMENT:**

Mr. David Marshall, 6000 Block of 37<sup>th</sup> Avenue, addressed the Mayor and Council and thanked the election judges for their hard work in all City elections. Mr. Marshall addressed his concerns about the barrier island on Queens Chapel Road. Mr. Marshall questioned the City on the proposed translation motion, and asked what other area municipalities are doing documentation translations into Spanish.

**STAFF REPORTS:**

City Administrator Murphy had no formal report, but would answer any questions from the Mayor and Council. Ms. Murphy responded to questions given by the Mayor and Council regarding departmental reports.

Supervisor of Code Enforcement Hampton reported to the Mayor and Council that the department is currently conducting interviews for open the inspector position, and hope to make a job offer no later than November 18, 2005. The office of Code Enforcement is working in conjunction with the City of College Park office of Code Enforcement regarding the notification to area residents of both municipalities' ordinances regarding their rental licensing programs in each of the municipalities.

Director of Public Works Henry reported to the Mayor and Council and advised that there are now three concrete crews working throughout the City. Mr. Henry noted that the department held a bid opening recently on the engineer consultant bid, and the department is now reviewing them. Mr. Henry provided a brief overview and update on the current year's leaf collection program.

**NEW BUSINESS:**

**Council President Wythe moved that the Mayor and Council approve the following consent agenda items: (1) to authorize the Mayor to sign on behalf of the City a proclamation of appreciation for Mr. Paul Canole for his outstanding contributions to the civic life of the City of Hyattsville and for serving his neighborhood, his City, and his country with distinction; (2) to authorize the City to send a letter to the Board of Zoning Appeals supporting the request for validation of existing conditions, but opposing the portion of the variance request which would approve the increased net lot coverage and any decrease in setbacks necessary to construct the proposed additions at 5201 42<sup>nd</sup> Place; (3) to authorize the Mayor to enter into a Memorandum of Understanding (MOU) between the Maryland Department of Planning and the City of Hyattsville regarding designation of Hyattsville's Route One Corridor as a Priority Place by the State of Maryland; (4) to approve the appointments of the following residents to the Code Enforcement Advisory Committee: Ms. Tara Federici (Ward 2), and Mr. Jonas Thomas (Ward 2). The appointments will be effective from 11/7/05 until 11/1/07; (5) to authorize the Mayor to send a letter to the Maryland Department of Housing and Community Development in support the Prince George's County Literacy Council for their**

**efforts throughout Prince George's County; (6) approve the receipt of the 3000 Block of Gumwood Drive Petition for a request for designation of Residential Parking on the 3000 Block of Gumwood Drive.** The motion passed, unanimously.

**DISCUSSION ITEM:**

*"MOU" for Street Sweeper*

The Mayor and Council discussed the issue at length with Director of Public Works Henry. The Mayor and Council addressed questions regarding the street sweeper to Mr. Henry for clarifications and how the City may obtain a street sweeper and that if it may be grant funded jointly with another municipality as proposed. Mayor Gardiner noted that this item would return to the Council Agenda at the Council Meeting of November 14, 2005.

**ACTION ITEM:**

**Council Member Atteberry moved that the Mayor and Council direct City staff to:**  
**(1) Develop and disseminate a Request for Proposal to obtain professional services to offer the following Spanish translation services for city documents and information:**

**A. All City produced fliers for city sponsored special events such as the summer jams, night out, parade, and the international festival. Once translated the fliers will be disseminated on a timely basis on the public access cable television channel, the website, a Spanish content list service, and at least 25% of the paper fliers produced will offer the translated version in a front-back format.**

**B. The code enforcement brochure and code enforcement citation notices – and an additional 3-4 similarly substantive and informative documents produced by specific city departments.**

**C. The Hyattsville Reporter.**

**(2) Advertise on the website and other channels the availability of a Spanish content list service that subscribers will in turn receive emailed translated fliers and Hyattsville Reporters (when such documents are available.)**

**(3) Disseminate the RFP by date to be determined with proposals due by date to be determined. The service length for the initial RFP will be on a one-year trial basis from the date signed by the city. The submitted bids should break out costs for each of the above-proposed services. The submitted bid should also provide an hourly rate for these services if the city should decide to contract for such services on an hourly basis.**

**(4) Estimate and report to the Mayor and Council an approximate budget for city staff time and resources to ensure efficient assignments and communications with such a professional service, the feasibility of volunteers providing some of the**

**needed translation services, as well as the projected costs associated with the above outlined translated materials dissemination. Council Member Matulef amended the motion to have the term “RFP” replaced with “Request for Qualifications”.** The amendment failed due to a lack of a secondary. The Mayor and Council discussed the motion at length. A roll call vote was taken on the motion. The motion passed with Council Member Frazier, and Matulef voting against.

**Council President Wythe moved that the Mayor and Council authorize the Mayor to sign on behalf of the City a proclamation of appreciation in observation of Veterans Day (Friday, November 11, 2005).** Mayor Gardiner read the City’s official proclamation. The motion passed, unanimously.

*Revision to Special Refuse Containers Ordinance (Chapter 65-16.B)*

Council Member Currie opened the discussion on the revision to Special Refuse Containers Ordinance (Chapter 65-16.B). Supervisor of Code Enforcement Hampton addressed staff comments presented to the Mayor and Council on the agenda item. The Mayor and Council discussed the issue at length. Mayor Gardiner requested that the item be placed on an upcoming agenda when the City Attorney is present to provide legal advice on the issue.

*Hyattsville Ordinance 2005-09 Revision to City Code (Chapter 96, Licensing of Rental Units) and Hyattsville Ordinance 2005-10 Revision to City Code (Chapter 90, Peddling and Soliciting)*

The Mayor and Council briefly discussed Hyattsville Ordinance 2005-09 Revision to City Code (Chapter 96, Licensing of Rental Units) and Hyattsville Ordinance 2005-10 Revision to City Code (Chapter 90, Peddling and Soliciting). Mayor Gardiner noted that the items would be placed on the Council Meeting Agenda for November 14, 2005 for further discussion when our City Attorney will be in attendance at the meeting.

**Council Vice President Perry moved that the Mayor and Council adjourn the Council Meeting of November 7, 2005.** The motion passed, unanimously.

The Council Meeting of November 7, 2005 ended at 10:00 p.m.

**ATTEST:**

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Douglass A. Barber, City Clerk

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William F. Gardiner, Mayor