

SPECIAL COUNCIL MEETING OF THE CITY COUNCIL HYATTSVILLE, MARYLAND

September 10, 2007

Mayor Bill Gardiner called the meeting of the Council to order at 8:00 p.m. at the Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Present were Mayor Bill Gardiner, Council President Krista Atteberry, Council Members Ruth Ann Frazier, Paula Perry, Carlos Lizanne, Mark Matulef, Nicole Hinds, Bill Tierney, Douglas Dudrow, and Anthony Patterson. Council Vice President Marc Tartaro was absent.

Also present were City Administrator Murphy, City Treasurer Oliphant, City Attorney Colaresi, Community Development Manager Chandler, and City Clerk Barber.

APPROVAL OF AGENDA:

Council President Atteberry moved that the Mayor and Council approve the agenda as presented. The motion passed, unanimously.

APPROVAL OF MINUTES:

Council President Atteberry moved that the Mayor and Council approve the Council Meeting Minutes of July 16, 2007, August 6, 2007, Special Council Meeting Minutes of July 9, 2007, and the Closed Session Minutes of July 9, 2007. The motion passed, unanimously.

DEPARTMENT REPORTS:

City Administrator Murphy first addressed the Mayor and Council by introducing Mr. Jim Chandler, as the Community Development Manager and gave a brief overview of Mr. Chandler's position as the Community Development Manager. Ms. Murphy then reported that the City's Assistant City Administrator Position had been advertised. Ms. Murphy reported that she had attended the MML Board Retreat the previous weekend. City Administrator Murphy responded to questions of clarifications given by the Mayor and Council.

The Mayor and Council discussed with the City Administrator at length the recent changes to the City's e-mail system, at the Mayor's request City Attorney Colaresi responded to comments and questions on the issue given by the Mayor and Council.

PUBLIC COMMENT:

Ms. Jacqueline Gomez, 5702 40th Avenue, addressed the Mayor and Council regarding issues concerning the construction and remodeling of there driveway. Mr. and Mrs. Gomez requested the Mayor and Council approve a driveway variance on their behalf. Mayor Gardiner advised Ms. Gomez that the issue would be placed on an upcoming Council Meeting Agenda for Council review.

Ms. Shirley Fisher 5601 36th Avenue addressed the Mayor and Council, regarding questions and concerns with parking in the area of 35th - 36th Place and 36th Avenue.

CONSENT ITEMS:

Council President Atteberry moved that the Mayor and Council accept, appropriate and authorize the expenditure of the \$1,500 grant awarded to the City by the Maryland Urban and Community Forest Committee in accordance with the terms of the grant award. The motion passed, unanimously.

ACTION ITEMS:

Council Member Perry moved that the Mayor and City Council approve the proposed revision to the scope of the architect contract for professional services related to the limited demolition, structural roof repair and roof replacement for the building located at 4318 Gallatin Street, Hyattsville. City Administrator Murphy at the request of the Mayor provided a brief summary about the proposed architect contract. The Mayor and Council discussed the issue at length. Mr. Stuart Eisenberg, Executive Director of the Hyattsville CDC at the Mayor's request addressed the Mayor and Council to address some of the questions of clarification given by the Mayor and Council. A roll call vote was taken on the motion. The motion passed, with Council Members Matulef and Dudrow voting against.

Council President Atteberry moved that the Mayor and City Council dedicate Plat Book NLP 130 at Plat 93, a 10' strip of property adjacent to 4307 Jefferson Street, Hyattsville, as Public Right of Way (ROW). City Attorney Colaresi at the request of the Mayor gave a brief summary of the motion. The motion passed, unanimously.

DISCUSSION ITEMS:

Council Member Perry moved that the Mayor and City Council approve the Request for Proposal (RFP) format and authorization to distribute the RFP for environmental remediation work for the building located at 4318 Gallatin Street, Hyattsville. The motion passed with Council Member Matulef voting against.

Council Member Tierney moved that the Mayor and Council approve the following general process for the review and ultimate selection of the Assistant City Administrator:

- **City Administrator works with personnel consultant to review / develop questions; reference contact process, and other procedures for hiring process.**
- **Mayor appoints and Council approves interview panel consisting of the City Administrator, one department director, the Mayor, two or three Council members, and two or three residents or local municipal or personnel professionals.**
- **Panel reviews pre-screened applications, selects applicants to interview, and conducts panel interviews.**
- **Panel recommends top candidate(s) to City Council. Depending on Council preferences, Council may choose to interview one or more of the candidates prior to negotiating an employment contract.** The Mayor and Council discussed the issue at length. The motion passed, unanimously

Council Member Perry moved that the Mayor and Council schedule a Council Work Session for Thursday, September 13, 2007 at 7:00 p.m. to discuss the FY08 Goals and Outputs provided by the City Staff. The motion passed, unanimously.

Council President Atteberry moved that the Mayor and Council close the meeting to discuss a personnel matter and the terms of employment and compensation of individual City employees considering an employment contract and legal issues. A roll call vote was taken on the motion. The motion to close the Special Council Meeting of September 10, 2007 passed, unanimously.

Note for the Record: The Mayor and Council went into close session at 10:26 p.m.

Council President Atteberry moved that the Mayor and Council return to open session to adjourn the Special Council Meeting of September 10, 2007. The motion passed, unanimously.

Note for the Record: The Mayor and Council returned to open session of the Special Council Meeting of September 10, 2007 at 11:30 p.m.

Council President Atteberry moved to adjourn the Special Council Meeting of September 10, 2007. The motion passed, unanimously.

The Special Council Meeting of September 10, 2007 ended at 11:35 p.m.

ATTEST:

Douglass A. Barber, City Clerk

William F. Gardiner, Mayor