

SPECIAL COUNCIL MEETING OF THE CITY COUNCIL HYATTSVILLE, MARYLAND

April 14, 2008

Mayor Bill Gardiner called the meeting of the Council to order at 8:07 p.m. at the Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Present were Mayor Bill Gardiner, Council President Krista Atteberry, Council Vice President Marc Tartaro (arrived at 8:23 p.m.) and Council Members Ruth Ann Frazier, Paula Perry, Mark Matulef, and Bill Tierney. Council Members Carlos Lizanne, Nicole Hinds, Douglas Dudrow, and Anthony Patterson were absent.

Also present were City Administrator Murphy, Assistant City Administrator Jones, Chief of Police Holland, City Treasurer Oliphant, Community Development Manager Chandler and City Clerk Barber.

APPROVAL OF AGENDA:

Council President Atteberry moved that the Mayor and Council approve the agenda as amended (by adding a discussion item submitted by Council Member Matulef to the agenda and a motion to schedule a closed session by Council Member Tierney). The motion passed, unanimously.

PRESENTATIONS:

Status of 4318 Gallatin Street Stabilization Project – Mr. Stuart Eisenberg

Mr. Stuart Eisenberg, Hyattsville Community Development Corporation Executive Director, provided an in-depth overview and current status of the 4318 Gallatin Street Building Stabilization Project to the Mayor and Council. Mr. Eisenberg's report was mainly focused on the work being planned for the replacement of the building's roof. Mr. Eisenberg referred to information provided to the Council in their weekly packet dated April 11, 2008. Mr. Eisenberg reviewed the funding for the project from the Maryland State Bond Bill in the amount of \$400,000 for environmental remediation, roof replacement, stabilization, electrical, project management and a portion of the planning and re-design. Mr. Eisenberg noted that the framework on the 1st floor will be funded with recently awarded Community Legacy Grant fund in the amount of \$250,000. Mr. Eisenberg concluded his presentation by responding to questions asked by the Mayor and Council on the project and noted he will present again to the Mayor and Council with the RFP bid opening response at the April 21, 2008, Council Meeting with a recommended award recipient.

FY09 Budget

Mayor Gardiner opened the item with a brief overview of what is before the City Council Members and the Public in the means of documentation regarding the proposed City of Hyattsville Fiscal Year 2009 (FY09) Budget. Mayor Gardiner presented the proposed FY09 Budget. The following were the guidelines for the presentation and topics for discussion on the proposed FY09 Budget:

Overview of the City's Financial Situation

- Total Revenue and Expenditure Trends
- Departmental Expenditure Trends
- Compensation Adjustments and Staffing Levels
- Capital Investment Trends and Projections
- Revenue from East West Highway and University Hills Annexations
- Projected New Development

FY07 – FY09 Budget Process

- Connecting Goals and Outputs to Resources and Funding
- Summary of Proposed FY2009 Budget
- FY09 Budget Assumptions
- Infrastructure and Other Capital Budget Investments
- Department Budget Highlights

The Mayor and Council discussed the proposed FY09 Budget at length. City Treasurer Oliphant along with Mayor Gardiner responded to some questions of clarification asked by the Council on the proposed FY09 Budget. Mayor Gardiner noted that the documentation on the FY09 Budget is a working document and this is only the beginning of the FY09 budget process and will be discussed in more detail as the City moves through the FY09 Budget process. Mayor Gardiner noted that there will be a Budget Open House on Saturday, April 19, 2008 from 10:00 a.m. to 3:00 p.m., at the Hyattsville Municipal Building (4310 Gallatin Street (Third Floor Council Chambers) where all the City department will present their informal departmental budgets and be on hand to respond to and/or answer any questions on their FY09 proposed budgets.

APPROVAL OF MINUTES:

Council President Atteberry moved that the Mayor and Council approve the Council Meeting Minutes of April 7, 2008 as presented. The motion passed, unanimously.

PUBLIC COMMENT:

No one wished to address the Mayor and Council.

DEPARTMENT REPORTS:

City Administrator Murphy reported to the Mayor and Council on the reports that had been provided to the Mayor and Council in their weekly Council Packets (City Administrator's Weekly Report dated April 11, 2008, and the March 2008 Department Director's Monthly Reports, as well as the updates for the FY08 Goals and Outputs). Ms. Murphy provided an update on some of the City's vacant staffing position and where the City staff was in filling those positions. Ms. Murphy noted some of the meetings she attended noting the recently held employee benefits fair. Ms. Murphy turned the remainder of the report over to Assistant City Administrator Jones who provided the Mayor and Council with some status updates on the current projects he is managing.

CONSENT ITEMS:

Council President Atteberry moved that the following items be moved as consent: (1) to schedule a Public Hearing for Tuesday, May 27, 2008, at 7:00 p.m. to discuss and establish the real property tax rate for FY09(Motion# 67-04-08); (2) to schedule a Public Hearing for Tuesday, May 27, 2008, at 7:30 p.m. to discuss the proposed FY09 Operating and Capital Budget (Motion# 68-04-08); (3) to declare April 27, 2008, through May 3, 2008, as National Volunteer Week in the City of Hyattsville, and to further move that the Mayor and Council pass a proclamation in support of this national recognition (Motion# 61-04-08); (4) to declare May 4, 2008, through May 10, 2008, as Municipal Clerks Week in the City of Hyattsville, and to further move that the Mayor and Council pass a proclamation in support of this national recognition (Motion# 62-04-08); (5) to declare May 11, 2008, through May 17, 2008, as Police Week and May 15, 2008, as Peace Officers' Memorial Day in the City of Hyattsville, and to further move that the Mayor and Council pass a proclamation in support of this national recognition (Motion# 63-04-08); (6) to declare May 18, 2008, through May 24, 2008, as Public Works Week in the City of Hyattsville, and to further move that the Mayor and Council pass a proclamation in support of this national recognition (Motion# 64-04-08). The motion passed, unanimously.

ACTION ITEMS:*Motion#56-04-08 Reclassification of Community Development Coordinator Position*

The Mayor and Council discussed Motion#56-04-08 (Reclassification of Community Development Coordinator Position) at length. City Administrator Murphy responded to questions asked by the Mayor and Council on the issue. Mayor Gardiner noted that the issue will come back to the Mayor and Council possibility at the next Council Meeting scheduled for April 21, 2008, or once staff was able to have responses to the questions that were asked by the Mayor and Council at the meeting.

Council Member Perry moved the Mayor and City Council authorize the City Administrator, in consultation with the Director of the Department of Public Works and the City Treasurer, to purchase 300 Toter mobile trash collection carts, utilizing the present Toter Corp contract terms, conditions and pricing, for the purpose of

providing trash collection carts to the area known as University Hills in anticipation of providing City-staffed trash collection services on, or shortly after, July 1, 2008, the amount not exceed \$14,000. (Motion# 65-04-08) The motion passed, unanimously.

Council Member Tierney moved that the Mayor and Council schedule a Closed Session for Monday, April 21, 2008 at the conclusion of the Council Meeting of April 21, 2008, to discuss a personnel matter. (Motion# 69-04-08) The motion passed, unanimously.

DISCUSSION ITEM:

Motion#66-04-08 – Bicycle and Pedestrian Safety and Litter Reduction Recommendations

Council Member Matulef provided a brief overview of the proposed Motion# 66-04-08 regarding to Bicycle and Pedestrian Safety and Litter Reduction Recommendations given by the Mayor and Council in their weekly packets. Council Member Matulef requested feedback/input from the Council on the issue. The Mayor and Council discussed the proposed motion at length. Mayor Gardiner noted the issue will be placed on the Council Meeting Agenda for Monday, April 21, 2008 as an action item for the Council's consideration.

Mayor Gardiner closed the meeting by reviewing the upcoming meetings and events for the coming weeks.

Council Member Perry moved to adjourn the Special Council Meeting of April 14, 2008. The motion passed, unanimously.

The Special Council Meeting of April 14, 2008 ended at 9:56 p.m.

Respectfully submitted,

Douglass A. Barber, City Clerk