

**BUDGET WORK SESSION/SPECIAL COUNCIL MEETING
OF THE CITY COUNCIL
HYATTSVILLE, MARYLAND**

March 26, 2012

Mayor Marc Tartaro called the meeting of the Council to order at 8:00 p.m. at the Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

Present were Mayor Marc Tartaro, Council President Matthew McKnight, Council Vice President David Hiles, Council Members Ruth Ann Frazier, Paula Perry, Nicole Hinds, Timothy Hunt, Candace Hollingsworth, Shani Warner, and Eric Wingard (arrived at 8:10 p.m.). Council Member Carlos Lizanne was absent.

Also present were Acting City Administrator Holland, City Treasurer Stookey, Acting Director of Public Works McTague, Director of Human Resources Vermillion, Acting Supervisor of Code Enforcement Giunta, Acting Captain Alexander, and City Clerk Barber.

Note for the Record: A Public Hearing was held to allow all residents and interested parties to comment on the City's Fiscal Year 2013 (FY13) Real Property Tax Rate at 7:30 p.m. on Monday, March 26, 2012, prior to the Council Meeting. The purpose of the Public Hearing was to discuss and establish the Real Property Tax Rate.

APPROVAL OF THE AGENDA:

Council President McKnight moved that the Mayor and Council approve the agenda of Monday, March 26, 2012, as presented. Council Member Hollingsworth moved to amend the agenda to add the following agenda item to the action agenda: Authorization to Launch Recruitment for City Administrator and City Clerk Positions. The Mayor and Council discussed the proposed amendment at length. The Mayor and Council voted on amending the agenda. The amendment failed. The Mayor and Council then voted on the agenda as presented. The motion passed unanimously.

APPROVAL OF THE MINUTES:

Council President McKnight moved that the Mayor and Council approve the Council Meeting Minutes of March 5, 2012. The motion passed unanimously.

PUBLIC COMMENT:

Mr. Douglas Dudrow, a Ward 1 resident, addressed the Mayor and Council regarding redistricting and the City's past practices after the adoption of the redistricting plan and allowing elected officials time to meet the new residents of the Wards.

Officer Zach Nemser, City employee, addressed the Mayor and Council in regard to the proposed raise of the current City Treasurer. He also made remarks about last week's meeting.

Officer Patrick O' Hagan, FOP President, addressed the Mayor and Council regarding the City Treasurer's contract. He also commented on the proposed changes to the health care options for City employees.

Mr. David Marshall, a Ward 3 resident, addressed the Mayor and Council and made comments regarding a number of topics: proclamations, employee compensation, communication methods, and the prior week's meeting.

PRESENTATIONS:

Overview of the Mayor's FY13 Budget

The Mayor opened the discussion on the FY13 Budget. Key points within the Mayor's proposal included: Effective management of municipal finances to guarantee balanced budgeting for the City; follow up on the 2009 Management & Efficiency study recommendations, which included steps towards reorganizing City services (i.e. aligning Parking and Code Compliance with Community & Economic Development and adding new positions within the Finance and City Clerk Departments); and enactment of the automated speed camera program. He also expressed that an investment in personnel is a vital step in ensuring the City's advancement and effective execution of future projects.

CONSENT ITEMS:

Council President McKnight moved that the Mayor and Council approve the following item as consent: (1) declare April 15, 2012 through April 21, 2012, as National Volunteer Week in the City of Hyattsville. I further move that the Mayor and Council pass a proclamation in support of this national recognition (Motion# 56-03-12); (2) to schedule a Public Hearing for Monday, April 9, 2012, at 7:30 p.m. to discuss the proposed FY13 Operating and Capital Budget (Motion# 48-03-12); (3) declare April 27, 2012, as National Arbor Day in the City of Hyattsville. I further move that the Mayor and Council pass a proclamation in support of this national recognition. (Motion# 60-03-12); (4) declare April 29, 2012 through May 5, 2012, as Municipal Clerks Week in the City of Hyattsville. I further move that the Mayor and Council pass a proclamation in support of this national recognition. (Motion# 58-03-12); (5) declare May 13 through May 21, 2012 as Police Week and May 15, 2012, as Peace Officer's Memorial Day in the City of Hyattsville. I further move that the Mayor and Council pass a proclamation on support of this national recognition. (Motion# 57-03-12); (6) declare May 15, 2012 through May 21, 2012, as Public Works Week in the City of Hyattsville. I further move that the Mayor and Council pass a proclamation in support of this national recognition. (Motion# 59-03-12); (7) declare May 15, 2012 through May 21, 2012, as Public Works Week in the City of Hyattsville. I further move that the Mayor and Council pass a proclamation in support of

this national recognition. (Motion# 61-03-12); (8) authorize the Acting City Administrator to approve a salary increase of \$3,000.00 per month for Ms. Julia McTague, Administrative Aide II, upon her assumption of duties as Acting Director, DPW for the time period from March 17, 2012 through June 9, 2012, or for the period Ms. McTague successfully serves in the capacity of Acting Director of Public Works. This motion supersedes Motion 12-01-12. (Motion# 55-03-12); (9) take the following personnel action: to authorize the Acting City Administrator to execute a new employment contract with Ms. Elaine Stookey, City Treasurer, with an annualized base salary of \$111,524.00, effective March 20, 2012, for one year and renewable for an additional year. (Motion# 54-03-12); (10) schedule a Budget Work Session/Special Council Meeting for Wednesday, April 11, 2012, at 8:00 p.m. and to schedule a Budget Work Session/Special Council Meeting for Wednesday, April 18, 2012, at 8:00 p.m. both of the meetings will be to focus on the proposed FY13 Budget. (Motion# 67-07-12)

The motions passed unanimously.

ACTION ITEMS:

Council President McKnight moved that the Mayor and Council Authorize the Acceptance of the PEPCO Proposal to Relocate the Power Line at 5017 38th Avenue in an Amount not to Exceed \$10,900 (Motion# 63-03-12). Acting Director of Public Works McTague addressed the Mayor and Council with a brief summary of the proposed work that PEPCO will be handling to move the project forward. The motion passed unanimously.

Council President McKnight moved that the Mayor and Council Approve the License and Implementation Service of Email Hosting and Related Services from HyperOffice for \$25,300 (Motion# 65-03-12). Council President McKnight provided background on the proposed project and an in-depth overview of the proposal to move the project forward. City Treasurer Stookey provided additional clarifications regarding the purchase of the proposed service. The motion passed.

Council President McKnight moved that the Council Approve the Procurement Policy (March 2012) (Motion# 64-03-12). City Treasurer Stookey addressed the proposed procurement policy issues the City Attorney raised. The policy will necessitate a position in the Finance office. In addition, City Treasurer Stookey provided clarification to inquiries presented by the Council. The motion was tabled until 4/2/2012.

Council President McKnight moved that the Mayor and Council Authorize the Mayor to Send a Letter to the Prince George's County Board of Zoning Appeals Administrator Anne V. Carter Supporting Variance V-121-11 (6212 42nd Avenue), a Request to Validate Existing Condition and Construct a Sunroom, Landing, and Steps on the Premises Known as Lot 5, Block A, Brookens' Subdivision (Motion# 62-03-12). Acting Supervisor of Code Enforcement Giunta addressed the Mayor and Council providing them with an in-depth overview of the process the City has followed for this Variance V-121-12. Council Member Hunt addressed concerns with the process. The motion passed unanimously.

DISCUSSION ITEMS:*FY13 Budget Process*

The Mayor and Council reviewed the FY13 Budget Schedule. City Treasurer Stookey replied to comments on the proposed FY13 Budget Book.

FY13 Proposed Tax Rate

Mayor Tartaro opened the discussion on the proposed Tax Rate for FY13. The current budget is based on the \$.63 per \$100 of assessed value. City Treasurer Stookey provided additional comments of clarification.

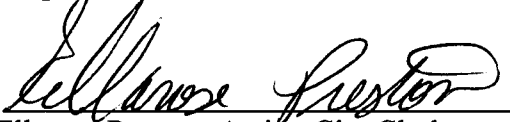
Final Approval of Automated Speed Camera Enforcement Sites and Technical Services and Technical Services Sergeant Position.

Acting City Administrator Holland addressed the Mayor and Council regarding the Final Approval of Automated Speed Camera Enforcement Sites and Technical Services Sergeant Position. The Mayor and Council discussed the issue at length. Acting City Administrator Holland responded to questions of clarification posed by the Mayor and Council on the proposed program.

Council Member Perry moved to adjourn the Council Meeting of Monday, March 26, 2012. The motion passed unanimously.

The Council Meeting of March 26, 2012, ended at 11:10 p.m.

Respectfully submitted,



Ellarose Preston, Acting City Clerk